

Sixth Form Personal and Professional Development (PD)- Learning Order 2026-2027

Context: Sixth Form students cover a range of Personal and Professional Development topics throughout their A Level and Vocational subjects; however it is also taught in a separate PD lesson, which is delivered once a cycle by form tutors / Sixth Form Leadership Team / guest speakers. Sixth Form students also cover a range of topics in registration, some of which are in line with the whole school awareness calendar. Students are also signposted to podcasts which link with the PD topics and these are tested through weekly quizzes in tutor time, with a tutor group being awarded the Quiz Winner trophy once a term. PD is also delivered through various trips, collapsed days, events, assemblies and rewards events which are outlined below. Please note that based on current affairs, cohort, government initiatives and areas of focus outlined by the Department for Education (DfE), our PD schedule is tailored carefully each year to ensure that our students get the most up-to-date and relevant information, support and guidance to support their journey into adulthood. Positive affirmations, motivational videos, information, advice and guidance are all shared via Instagram, assemblies, Teams groups, email, professional tutor time, termly bulletins to parents, letters where necessary, Student Bulletin (weekly) and the Student Newsletter (an enrichment option for Year 12 students).

Professional Development TERM 1

September - December (Autumn Term - 7 lessons)

Intent:

Students will be given the opportunity to develop the knowledge, skills and qualities they need to manage their lives, now and in the future. Through a series of in-house lessons and outside speakers students will have an understanding of topics covering their mental, physical and social health. These lessons, alongside fortnightly podcasts, assemblies, and quizzes will ensure students are prepared to manage their current lives and lay the foundations for managing future experiences.

Extension work: Students to listen to a podcast a cycle to prepare for 'Thinking Thursday' tutor sessions. Tutor time is spent discussing the podcast and the issues raised which will then feed into the upcoming PD session and quiz. We have also had registration presentations by outside speakers on the services offered by Kooth and Talking Therapies with a focus on managing mental health.

Year 12 students are taught together in their tutor groups, however based on their area of interest for Post-18 destination, students then break off into three groups so that they can receive specialist targeted support and guidance:

Preparation for Employment (Prep): This is a group who are on a separate programme with Miss Stark (Assistant Head of Sixth Form) which is targeted towards employment, apprenticeships and degree apprenticeships

UCAS: This is a group who remain (mostly) with their tutors and complete their UCAS application, and then sessions on Preparation for University (covering things such as student finance, accommodation and safety).

Oxbridge / Medics: This is a group (who begin in the January of Year 12) who are led by Mrs Boothe (Head of Sixth Form) to prepare their application and prepare for admission tests and interviews. Mock interviews are carried out by Senior Leaders and subject specialists where necessary.

DATE	INTENT	IMPLEMENTATION	IMPACT	ADDITIONAL INFORMATION/RESOURCES/SPEAKERS etc
10 September	Prep Baseline students' skills and gauge intended destinations	JSR getting to know the group and preferred areas of employment. Skills questionnaire to be completed. - Questionnaire from FF2026 - 1:1s with JSR (both in this session and across registrations / breaks) LMI to be shared with students	Results from questionnaire 1:1 chats used to create intended destinations document and shape the rest of the programme / what JSR shares in terms of live vacancies	
	Year 12 Organisation and Time Management skills	- Students to fill in a 'How organised am I?' questionnaire to promote discussion about effective time management techniques - Students to listen to PowerPoint about how to be organised and use your time in the Sixth Form effectively - TED talk on procrastination - Discuss what was learnt from the Podcast		- Questionnaire - PowerPoint-see SharePoint, Sixth Form, Year 12, PD sessions - Podcast - https://www.bbc.co.uk/sounds/play/p033k4z3

	<u>Year 13</u> How to choose a university/course	- Outside speaker, Elliott Walker from NTU - Main hall	- Students to think about how to choose their course and university - Time in form time to make decisions	- Outside speaker - Any resources used to be added to Teams
24 September	<u>Prep</u> Future Festival – Part Two	- Throughout part two look at CV building, writing applications and interview technique	Alumni and experts to come in and speak to students in workshops, Unifrog to be used to make sure students know this is a valuable tool	
	<u>Year 12</u> Target setting and looking at my future goals	- Tutors to aid students in thinking about the grades they are aiming for alongside other things students would like to achieve during their two years in 6th form.	- A positive session looking at reaching for your goals and what you need to do for yourself to achieve them	- Tutors
	<u>Year 13</u> Future Festival – Part Two	- Throughout part two look at CV building, writing applications and interview technique	Alumni and experts to come in and speak to students in workshops, Unifrog to be used to make sure students know this is a valuable tool	
8 October	<u>Prep</u> Students to gain 1-2-1 feedback from employers based on their CVs, talk about the application process to the NHS	Volunteers from our Employer Bank to come and have appointments with students regarding their CVs, NHS to talk about their application process - Students to pre submit CVs - Appts booked with employers to give constructive feedback	- Students see how important the CV is in the process and get specialist advice from industry recruiters - Sessions are tailored around area of interest with specialists within the field	
	<u>Year 12</u> Consent	- An introductory talk followed by smaller workshop sessions looking at consent	- Students made aware of different situations and the signs of bullying behaviour	- Outside speaker from 'The Conversation' - R5 for smaller workshops
	<u>Year 13</u> Personal Statements	- Outside speaker, Nicola Rushby from University of Lincoln (TBC)	- Students to think about what they need to include in their personal statements	- Outside speaker - Any resources used to be added to Teams
15 October	<u>Careers Fair</u>	- Various employers, universities and apprenticeship providers on site - Students and parents invited to attend	- Students get to network with employers, universities and apprenticeship providers - Students gain awareness of courses, apprenticeships and employment on offer both locally and nationally	-
22 October	<u>Prep</u> Interview Technique ready or Mock Interviews	Session with a panel who are beaming in (Local Authority): Apprentice Recruiters to attend - Top Tips on Interview Dos and Don'ts based on current findings within their industries	- Students prepared for Mock Interviews	

	Year 12 Rewards Assembly	- CBO – students nominate each other		
	Year 13 Personal Statements	- Tutors to talk through the powerpoint - Hints and tricks to outstanding personal statements - Example statements both positive and negative - In tutor bases	- Students able to see more examples of statements and phrases - Students to see the differences between super and extra curricular - Deadline for first draft to tutor 17/10/26	- Resources in SS1 - Year 12 Personal Statements Peterborough HE+.pptx
12 November	Prep Mock Interview Week - Virtual	- Various employers with time slots – students timetabled to attend interviews - N.B this is open to all Sixth Form students to gain interview experience, not just the PfE group	- Students experience virtual interviews with real employers - CV and interview feedback given based on performance	
	Year 12 Peterborough Women's Aid	- An introduction to healthy relationships and how to spot controlling behaviour.	- Students will be shown how to spot the signs of controlling behaviour and what help is available both in and out of school	- Outside speaker from Peterborough Women's Aid - https://www.bbc.co.uk/sounds/play/b08rq6dl
	Year 13 Personal Statements	- Students to be given time for personal Statement writing - In tutor bases	- Students to add to their personal statements	- Resources in SS1 - UCAS resources How To Write Your Undergraduate Personal Statement Undergraduate UCAS
26 November	Prep Mock Interview Reflection	- Session with JSR - Feedback from Mock Interviews, skills gaps to be identified and strategy to fill these gaps	- Reflect on the interview process using the Skills Audit as a guide - Complete Skills Audit	- Booklet provided to do Skills Audit and evaluate performance in mock
	Gap 360	- Students explore a range of options relating to gap years, hearing from those who have taken part.	- Students gain awareness of post 18 options	- Resources shared on Teams
	Year 13 Mock Exams Revision (Mock window 01-12 December)	- Students to be given time to revise for their mock exams - In tutor bases		- Resources in SS1
10 December	Prep Students learn interpersonal skills	- Effective Communication Workshop (Darren – Growth Works volunteer) - Practical tasks (blind folded communication task – interactive, fun and informative)	- Students gain effective communication skills which they demonstrate in the task - Students understand ways to identify different communicators	
	Year 12 Christmas Quiz	- Team work to see who knows the most about Christmas!	- A chance to reflect on the Autumn Terms achievements and successes - Celebration and relaxation time	- CBH assembly - Year 12 tutors supply questions for different quiz rounds
	Year 13 Rewards Assembly	- Assembly to focus on all achievement and success not just academic	- A chance to reflect on the achievements and successes during the Autumn Term.	- CBH Assembly

Professional Development TERM 2

January to Easter (Spring Term - 6 lessons)

Year 12 Intent

This term will include the Young Drivers event. This will give students in Year 12 the opportunity to hear from the Police about being a safe driver and the dangers of being a young driver. This session will allow students to gather information on their own personal safety in relation to driving and the impact of drink / drug driving. We will also welcome back Positively You who will offer hands on, practical advice for the Year 12 mocks and how to revise successfully.

Year 13 Intent

This term focusses on next steps. How will they cope with university life? Emphasis to be placed on skills such as budgeting, study skills, cooking, that will be useful for the coming years. This is through a range of in house and outside speakers.

DATE	INTENT	IMPLEMENTATION	IMPACT	ADDITIONAL INFORMATION/RESOURCES/SPEAKERS etc
7 January	<u>Prep</u> Mock Interview practice	- Learners to use the STAR technique and their reflection from November to tighten up answers that they may have for Live Interviews	- Reflect on the Interview Process using the Skills Audit - Complete Skills Audit - Formulate answers	
	<u>Year 13</u> Study Skills	- Overview of different ways to study both now in school for level 3 and in the future, at university - ARU (TBC) - Tutors to deliver if no outside speaker. - Main Hall	- Students learn different ways to learn, revise and research	- Outside speaker – ARU (TBC) - PowerPoint - Arthur Mellows Village College - Staff Shared\Sixth Form\Professional Development\Preparation for University\Academic Skills
Year 12	Online safety	NST to lead a talk about online safety and the most up to date data/findings impacting teenagers on line.	Students to understand about being safe online and who to tell if they are ever worried	-
21 January	<u>Prep</u> Mock Interview round two	- Various employers with time slots – students timetabled to attend interviews - N.B this is open to all Sixth Form students to gain interview experience, not just PfE group	- Students experience virtual interviews with real employers - CV and interview feedback given based on performance	
	<u>Year 12</u> Finance	- How to keep your money safe as well as simple tips for budgeting etc as a young adult	- Students will be shown how to spot the signs of any online scams and how to deal with their finances as they enter the world of work	- HSBC outside speaker
	<u>Year 13</u> Student Finance	- Introduction into student finances, who qualifies, how to apply and when - University of Lincoln -TBC – Online - In Tutor Bases	- Students able to apply for student finance - Students are aware of the different types of finance available to them	- Outside speaker - Any resources used to be added to teams - PowerPoint (for additional info/reminders) – Student Finance 2025.pptx (sharepoint – to be updated with 2027 dates)
4 February	<u>Prep</u> Session to tie in with National Apprenticeship Week	- Form the Future to run a session on levels	- Students get to hear from a real apprentice about their experience and why they chose this option	

	Year 12 Sexual Health	- Students to be given the tools to spot signs of STI's and where to access help. How to access condoms and how to look after your body	- Students to understand sexual health and where help is available if needed.	- Outside speaker from Peterborough Womens Aid
	Year 13 Next steps	- You've applied to university, what next? - Outside speaker – James Telfer at Nottingham University - Refectory 2	- Enables students to confidently manage their next steps including results day and transition to university. - Links to budgeting. -	- Outside speaker - Any resources used to be added to teams
25 February	Prep Mock Assessment Centre and Panel Interview	- Various employers to facilitate a Mock Assessment Centre with JSR RCO and JFE - JGL and a Governor approached to help facilitate a panel for interview.	- Students to experience another part of the recruitment process - Individual feedback to be given based on participation	- Assessment Centre Resources provided by Greencore, Panel Interviewers
	Year 12 Young Drivers	- Joint sessions run by the police and Peterborough City Council to aid young drivers and tips on how to stay safe. - Recognising warning signs within the car and important safety signs when on the road	- Students will have an awareness of the dangers of being a young drive and how best to keep themselves and their passengers safe	- Police traffic office and representative from the council https://www.bbc.co.uk/sounds/play/w3ct32wp
	Year 13 Surviving the first week of university	- Look at worries for the first week(s) of university, hints and tips - Outside Speaker (TBC) - Main Hall	- Students begin to consider timeline for moving out of home and into student accommodation - Links to budgeting	- Surviving the First Week at University 2026 Edit.pptx (sharepoint.com)
11 March	Prep Feedback from Assessment Centre	- Students receive feedback from the previous session	- Students now need to seriously think about action planning and which skills need to be improved before real situations	
	Year 12 Revision workshop	- All students take part in a revision workshop where best practice and revision techniques are shared	- Students are equipped to deal with their upcoming mock exams including how to schedule revision time and the best revision techniques for their style of learning	- Positively You workshop - Refectory 2
	Year 13 Mock Revision	- Mock Window in Tutor bases		Mock Window Students to revise
25 March	Prep Psychometric Testing	- Resources to use Online and Unifrog to practice online testing.	- Students to gain experience of taking part in these activities before interview process	
	Rewards Assembly	- Focusing on both academic and extra-curricular achievement with nominations from staff and students. Respect, responsibility and excellence.		
	Year 13 IMPACT	IMPACT launched. Students to complete IMPACT booklet in tutor bases.	Students to fill in targets, WOOP and sections of the IMPACT booklet.	Mock Arthur Mellows Village College- IMPACT Report 2026.pdf – All Documents (sharepoint.com)

Professional Development TERM 3

April to July (Summer Term - 6 lessons)

Year 12 Intent

Students begin to think about life after AMVC Sixth Form. Sessions will start to introduce the UCAS application process as well as information on where to find and apply for apprenticeships / future employment. This will aid students in managing future experiences as well as making informed decisions about the next stage in their education or career. This term will also include the Future Festival. This event will allow Year 12 students to start to consider life after Sixth Form. Students will hear from universities and experts in CV writing, how to apply for an apprenticeship, team building, budgeting, finance, and interview skills. This will be accompanied by first-hand experience sessions with ex-AMVC students who went on to follow different career paths. Students receive guidance (from our school counsellor) on how to be a good 'Buddy' as we look to roll out the Buddy system for Year 6 Intro Day along with practical tips for working with our new Year 7 students in September. Students to research independently key topics which are of relevance to the world of a teenager today. Such issues as FSM, LGBTQ+ and Black Lives Matters will be the focus as tutor groups are asked to put together an informative and knowledgeable presentation for the rest of the year group to watch, consider and discuss with real-life relevance. Students should gain an awareness of how to recognise and challenge prejudice and discrimination and where to seek help if needed. Suggested podcasts - **My Favourite Murder** · **The Mortified Podcast** · **Dear Hank & John** · **Harry Potter and the Sacred Text** · **Let's Be Real With Sammy Jaye** · **Part-Time Genius-Radiolab-Science Friday-The Socially Awkward Podcast-Song Exploder- Stuff you missed in History class-Ted Talks Daily**

Year 13 Intent

Exams begin 11 May 2027. Students leave on 22 May 2027

Students continue to think about life after AMVC Sixth Form. How will they cope with university life? Emphasis to be placed on skills such as budgeting, study skills, cooking, that will be useful for the coming years. Most of this term will be in the exam period.

DATE	INTENT	IMPLEMENTATION	IMPACT	ADDITIONAL INFORMATION/RESOURCES/SPEAKERS etc
22 April	<u>Prep</u>	- Job search and application	- Individual feedback to be given to students as applications are completed.	
	<u>Year 12</u> Mock preparation	- Independent revision in the lead up to the mock exams. Chance to discuss progress / issues with Form Tutor.	- Students to be able to discuss revision and targets with tutor in preparation for upcoming mock exams	- Tutor bases
	<u>Year 13</u>	- Personal safety at university - Possible outside speaker – student life (TBC) - Main Hall or Powerpoint direct to tutors	- Students to have guidance on safety aspects of living alone - This will be covering both living in student accommodation and nights out	- <u>Personal safety at university.pptx</u>
6 May	<u>Prep</u>	- Job search and application	- Individual feedback to be given to students as applications are completed.	
	<u>Year 12</u> Buddies training Mock reflection with tutors Target setting for Year 13 Uni or apprenticeship or work?	- Students to work on a rotation basis to include Buddies training meeting the current year 7 Practice Buddy training or other tutor based activities such as raising awareness of giving blood - 'Getting to know you' games with Year 7 as part of Buddy training	- Students feel confident to meet their new Buddies in September 2027 and how to make a positive impact with those starting life at AMVC.	- See Counsellor's resources. A range of resources / ideas for students to use with a small group of Year 7 students in preparation for Buddies in September 2027.
	<u>Year 13</u>	- Budgeting	- Students to consider how they will budget once they have left home - Budgeting has been covered in previous sessions, but as additions to other subjects, not standalone) May be used for revision as exams start the following week.	- <u>Student Budgeting.pptx</u>

20 May	Prep			
	Year 12 Buddies training See above	- Students to work on a rotation basis to include Buddies training meeting the current year 7 Practice Buddy training or other tutor based activities such as raising awareness of giving blood - 'Getting to know you' games with Year 7 as part of Buddy training	- Students feel confident to meet their new Buddies in September 2027 and how to make a positive impact with those starting life at AMVC.	- See Counsellor's resources. A range of resources / ideas for students to use with a small group of Year 7 students in preparation for Buddies in September 2027.
	Year 13	- Revision in tutor bases	- Student to focus on exams which have started already	- SS1 has ideas and resources for revision
10 June	Prep			
	Year 12 Buddies training See above	- Students to work on a rotation basis to include Buddies training meeting the current year 7 Practice Buddy training or other tutor based activities such as raising awareness of giving blood - 'Getting to know you' games with Year 7 as part of Buddy training	- Students feel confident to meet their new Buddies in September 2027 and how to make a positive impact with those starting life at AMVC.	- See Counsellor's resources. A range of resources / ideas for students to use with a small group of Year 7 students in preparation for Buddies in September 2027.
	Year 13 Students now on study leave			
24 June	Prep			
	Year 12 Future Festival	- Students take part in a range of activities including visiting our Future Fair to start planning their post 18 options.	- Students begin to think about Year 13 and planning for life after Sixth Form	- Future Festival booklet. WOOP target resources.
8 July	Prep			
	Year 12 Rewards Assembly	- Focusing on both academic and extra-curricular achievement with nominations from staff and students. Respect, responsibility and excellence.	- Students are given the chance to feed forward good advice about subjects and Sixth Form life in general. Tutor groups reflect on the year and what went well / needs improvement / moving forward	- Tutors

Preparation for University Term 1

September to December (Autumn Term-7 lessons)

Intent Students will be given the opportunity to develop the knowledge, skills and attributes they need to manage their lives, now and in the future. Through a series of in-house lessons and outside speakers students will be guided through the process of applying to university. They will also gain an understanding of topics covering their overall health and wellbeing whilst at university. These lessons, alongside fortnightly podcasts, assemblies, and quizzes will ensure students are prepared to manage their current lives and laying the foundations for managing future experiences.

Extension work-Students to listen to one podcast a cycle to prepare for 'Thinking Thursday' tutor sessions. Tutor time is spent discussing the podcast and the issues raised which will then feed into the upcoming PD session.

LESSON NUMBER AND TITLE	IMPLEMENTATION	RESOURCES TO BE USED	IMPACT
11/09/25 Lesson 1	- Outside speaker NTU (TBC) - Ref 2	Outside speaker Any resources used to be added to Teams	-students to think about how to choose their course and university -time in form time to make decisions

How to choose a university/course			
25/09/25 Lesson 2 Personal statements	- Outside speaker DMU (TBC) - Main hall	Outside speaker Any resources used to be added to Teams UCAS resources How To Write Your Undergraduate Personal Statement Undergraduate UCAS	-students to think about what they need to include in their personal statements
09/10/25 Lesson 3 Personal statements	-tutors to talk through the powerpoint -hints and tricks to outstanding personal statements -example statements both positive and negative - in tutor bases	-resources in SS1 - Year 12 Personal Statements Peterborough HE+.pptx	- students able to see more examples of statements and phrases - students to see the differences between super and extra curricular - deadline for 1st drafts to tutor 17/10/25
23/10/25 Lesson 4 Personal Statements	Students to be given time for personal Statement writing - in tutor bases	Resources in SS1. Resource requested from Northampton. UCAS resources How To Write Your Undergraduate Personal Statement Undergraduate UCAS	- students to add to their personal statements
12/11/25 Lesson 5 Personal Statements	Students to be given time for personal Statement writing - in tutor bases	Resources in SS1. UCAS resources How To Write Your Undergraduate Personal Statement Undergraduate UCAS	- students to add to their personal statements
27/11/25 Lesson 6 Mocks revision (Mock window 01-12/12)	Students to be given time to revise for their mock exams. - in tutor bases	Resources available in SS1	
11/12/25 Lesson 7-Rewards Assembly	Assembly to focus on all achievement and success not just academic	CBH assembly	A chance to reflect on the Autumn terms achievements and successes

Preparation for University Term 2

January through to Easter (Spring term-6 lessons)

Intent-this term focusses on next steps. How will they cope with university life? Emphasis to be placed on skills such as budgeting, study skills, and cooking, that will be useful for the coming years. This is through a range of in house and outside speakers.

LESSON NUMBER AND TITLE	IMPLEMENTATION	RESOURCES TO BE USED	IMPACT
08/01/26 Lesson 8 Study skills	Overview of different ways to study both now in school for level 3 and in the future, at university - Leeds Beckett University (TBC) - Main hall	- Outside speaker – Leeds Beckett University (TBC) - Powerpoint - Arthur Mellows Village College - Staff Shared\Sixth Form\Professional Development\Preparation for University\Academic Skills	- Students learn different ways to learn, revise and research

22/01/26 Lesson 9 Student finance	Introduction into student finances, who qualifies, how to apply and when - University of Lincoln – CONFIRMED – online - in tutor bases	- Outside speaker - Any resources used to be added to Teams - Powerpoint (for additional info/reminders) - Student Finance 2025.pptx (sharepoint.com) (to be updated with 2026 dates)	- Students able to apply for student finance - Students are aware of the different types of finance available to them
05/02/26 Lesson 10 Next steps	You've applied to university, what next? Outside speaker – Nottingham university CONFIRMED – online - in tutor bases	- Outside speaker - Any resources used to be added to Teams	- Enables students to confidently manage their next steps including results day and transition to university. - Links to budgeting
26/02/26 Lesson 11 IMPACT –	Impact launched March Students to fill in IMPACT booklet - in tutor bases	Arthur Mellows Village College - IMPACT Report 2026.pdf - All Documents (sharepoint.com)	- Students to fill in targets, WOOP and sections of the IMPACT booklet
12/03/26 Lesson 12 Surviving the first week of university	Look at worries for the first week(s) of university, hints and tips Outside speaker ARU (TBC) - Main hall	Surviving the First Week at University 2026 Edit.pptx (sharepoint.com)	- Students begin to consider timeline for moving out of home and into student accommodation Links to budgeting
26/03/26 Lesson 13 Revision	Mock window - in tutor bases	Mock window	Mock window - Students to revise

Preparation for University Term 3

April-July (Summer term-3 lessons)

Exams begin 11th May. Students leave AMVC on 22nd May.

Intent-Students to continue to think about life after AMVC Sixth Form. How will they cope with university life? Emphasis to be placed on skills such as budgeting, study skills, cooking, that will be useful for the coming years. Most of this term will be in the exam period.

LESSON NUMBER AND TITLE	IMPLEMENTATION	RESOURCES TO BE USED	IMPACT
23/04/26 Lesson 14	Personal safety at university Possible outside speaker – student life Leicester (TBC) - Main hall If not – tutors to go through Powerpoint	Personal safety at university.pptx	- Students to have guidance on safety aspects of living alone - This will be covering both living in student accommodation and nights out
07/05/26 Lesson 15	Budgeting Possible outside speaker Sheffield Hallam (TBC) - Online - in tutor bases If not – tutors to go through Powerpoint	Student Budgeting.pptx	- Students to consider how they will budget once they have left home - Budgeting has been covered in previous sessions, but as additions to other subjects, not standalone) - May be used for revision as exams start the following week.
21/05/26 Lesson 16	Revision - in tutor bases	SS1 has ideas and resources for revision	- Student to focus on exams which have started already

Revision			
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Preparation for Employment TERM 1

September to December (Autumn Term-8 lessons)

DATE	INTENT	IMPLEMENTATION	IMPACT	ADDITIONAL INFORMATION/RESOURCES/SPEAKERS etc
11 th September 2025	Baseline students' skills and gauge intended destinations	JSR getting to know the group and preferred areas of employment. Skills questionnaire to be completed. - Questionnaire from FF2025 - 1:1s with JSR (both in this session and across registrations / breaks) - LMI to be shared with students	- Results from questionnaire - 1:1 chats used to create intended destinations document and shape the rest of the programme / what JSR shares in terms of live vacancies	ARU Peterborough also coming in to give talk on
25 th September 2025	Students learn interpersonal skills	Effective Communication Workshop – Darren Jenkins to provide - Practical tasks (blind folded communication task – interactive, fun and informative)	- Students gain effective communication skills which they demonstrate in the task - Students understand ways to identify different communicators	
9 th October 2025	Students to gain 1-2-1 feedback from employers based on their CVs, talk about the application process to the NHS	Debbie Longhurst, school EA Kirsty Preece, Nikki Martin from NHS - Students to pre submit CVs - Appts booked with employers to give constructive feedback	- Students see how important CV is in the process and get specialist advice from industry recruiters - Sessions are tailored around area of interest with specialists within the field	
16 th October 2025	Careers Fair	Various employers, universities and apprenticeship providers on site Students and parents invited to attend	- Students get to network with employers, universities and apprenticeship providers - Students gain awareness of courses, apprenticeships and employment on offer both locally and nationally	
23 rd October 2025	Interview Technique ready or Mock Interviews	Session with a panel who are beaming in (Local Authority): Apprentice Recruiters to attend - Top Tips on Interview Dos and Don'ts based on current findings within their industries	- Students prepared for Mock Interviews	

13 th November 2025	Mock Interview Week - Virtual	Various employers with time slots – students timetabled to attend interviews N.B this is open to all of Sixth Form to gain interview experience, not just PfE group	- Students experience virtual interviews with real employers - CV and interview feedback given based on performance	
27 th November 2025	Mock Interview Reflection	Session with JSR Feedback from Mock Interviews, Skills Gaps to be identified and strategy to fill these gaps	- Reflect on the Interview Process using the Skills Audit - Complete Skills Audit	Booklet provided to do Skills Audit and evaluate performance in mock
11 th December 2025	Students learn interpersonal skills	Effective Communication Workshop – Darren Jenkins to provide Practical tasks (blind folded communication task – interactive, fun and informative)	- Students gain effective communication skills which they demonstrate in the task - Students understand ways to identify different communicators	

Preparation for Employment TERM 2

January through to Easter (Spring term-6 lessons)

DATE	INTENT	IMPLEMENTATION	- IMPACT	ADDITIONAL INFORMATION
8 th January 2026	Session regarding levels	Form the Future delivering session on levels and what to expect from an Apprenticeship Programme.	- Students to gain an insight into levels - Students to hear from an apprentice about their typical day	
22 nd January 2026	Mock Interview round two	Various employers with time slots – students timetabled to attend interviews N.B this is open to all of Sixth Form to gain interview experience, not just PfE group	- Students experience virtual interviews with real employers - CV and interview feedback given based on performance	
5 th February 2026	Session to tie in with National Apprenticeship Week	ASK doing session on levels	-Students get to hear from a real apprentice about their experience and why they chose this option	
26 th February 2026	Mock Assessment Centre and Panel Interview	Jane Spurden (Bakkavor) – Lead, Debbie Longhurst (Growth Works) and various other employers to facilitate a Mock Assessment Centre JGI and a Governor been approached to help facilitate a panel for interview	Students to experience another part of the recruitment process Individual feedback to be given based on participation	Assessment Centre Resources provided by Bakkavor, Panel Interviewers
12 th March 2026	Feedback from Assessment Centre	Students to receive feedback from the previous session	Students to now need to seriously think about action planning and which skills need to be improved before real situations	
26 th March 2026	Psychometric Testing	Resources to use Online and Unifrog to practice online testing	Students to gain experience of taking part in these activities before interview process	

Preparation for Employment – Extra Events and Networking Mondays

DATE	INTENT	IMPLEMENTATION	- IMPACT	ADDITIONAL INFORMATION
9 th October 2025	Hidden Jobs in Construction Event	AMVC Students been invited by ARUP for a session showing students differing roles in construction	- Knowledge of the opportunities - Knowledge of possible courses	

16 th October 2025	Whole School Careers Fair	SCE and JSR input to local employers and education providers	More knowledge of opportunities and LMI in local area	
10 th February 2026	Networking Event with Apprenticeship Providers at AMVC parents, students and staff to come and find out more about offer	JSR to invite employers and allocate timeslots with preferred areas of future career Invites to be sent to parents	Knowledge of the opportunities Knowledge of the application process Chance to put names to applications for employers	JSR to run the event yearly as a link to National Apprenticeships week
23 June 2026	Future Festival	Employers and Universities invited to present and speak to year 12 students. 10 sessions throughout the day to give all students a wide range of experiences.	Knowledge of the opportunities available to them.	JSR, KPR, HSH to run the event yearly, building on the success of the previous year.

Monday Networking:

Date	Attendee
6 th October	Katherine O'Brien UoN
13 th October	Rosie Uni of Sheffield
20 th October	Nick King DMU
3rd November	Nina Cherea Skanska
10 th November	Emma Jackson Saffery
1 st December	Perkins

Key Exam Dates:

Mock window One - 1-12 December 2025
Mock Window Two - 16-27 March 2026
Real Exams - 7-16 January 2026
Real Exams - 28 April to 23 June 2026

Registration Outline:



Networking: visiting speaker from an employer / higher education provider about the opportunities, application process and tips

Awareness: whole school awareness focus

IMPACT: Year 13 1:1s with IMPACT mentors / booklets to support academic achievement. Year 12 updates to Professional Log

Assembly: briefing / updates for Sixth Form. Student / cohort led depending on needs of the cohort

Quiz: linked with themes / issues / PD schedule

Other things in registration: pastoral check-ins, Late Gate and Uniform Gate

Collapsed Days:

- Year 12 Safe Driving – Cambridgeshire Constabulary and Peterborough Council
- Year 12 Consent and Healthy Relationships workshop
- Year 12 Revision Workshops
- Year 12 Future Festival – Careers and Higher Education showcase (1 Day)
- Prospective Year 12 and current Year 12 – Team Building Day (Induction Days)
- Prospective Year 12 – Induction Days (+ 1 extra day for students attending from other schools)

Trips and Visits:

- CCF Senior Summer Camp – for those who are part of CCF
- CCF Skill at Arm Weekend – for those who are part of CCF
- CCF Expeditions – for those who are part of CCF
- CCF Christmas Party – for those who are part of CCF
- Science in Action – Year 12 and Year 13 Science students
- Parliament London – Year 12 and Year 13 Politics students
- UCAS Convention – University of Bedfordshire – all Year 12
- Wales Field Trip – Geography students
- Anglia Ruskin University Construction Event – selected students interested in a career in the industry
- Iceland – Geography students
- Codem Composites – Year 13 Engineering
- Pinewood Studios – Media and Film Studies students
- Animal Farm Theatre Trip Leicester – Year 12 Drama and Theatre students

- Peterborough Expo – Year 12 Health and Social Care students
- Dorset Charity Walk – all
- Gold Duke of Edinburgh – for those who are part of Duke of Edinburgh

Other Initiatives:

- Gold and Silver Card System
- Leadership Hours (30 hours of work experience - voluntary)
- Star of the Fortnight
- Hall of Fame
- Year 13 Buddies Programme with Year 7 Students
- Mock Election Week
- Sign up for Youth Council Election
- Sixth Form Committees: Environment, History and Politics, Transition, Charity, Social, Sports, Media / Arts, and Culture and Diversity
- Committee led assemblies to other year groups and across the MAT
- Head Boy and Girl representation at Governor's Meeting
- SILS appointments
- IMPACT Intervention (Year 13 – all students after Monitoring Point 1)
- SEMH One Page Profiles
- YDP – Boxing and Mind Matters for key students
- Bebras Challenge (Computer Science)
- Maths Challenge (Maths)

Enrichment Options:

- British Sign Language
- Combined Cadet Force
- Creative Writing
- Duke of Edinburgh
- Extended Project Qualification
- Level 3 Qualification in Sports Leadership
- Managing My Money for Young Adults
- Mentoring

Extra-Curricular:

- Sports Teams
- Access to the gym
- Whole school production
- Mental Health Action Group
- Safeguarding Discussion Group
- Debate Committee
- Committees (outlined above)

Support: Sixth Form Leadership Team

Mrs Clennett Director of Sixth Form

Mrs Boothe – Head of Sixth Form

Ms Stark – Assistant Head of Sixth Form (Preparation for Employment and 16-19 Bursary Lead)

Ms Sheen – Assistant Head of Sixth Form (Year 13 Lead and UCAS support)

Ms Price – Assistant Head of Sixth Form (Year 12 Lead and Personal / Professional Development oversight)

Mrs Carter – Sixth Form Administrator

Mrs Cox – Pastoral Assistant and Early Help Assessment Coordinator

Mrs Compton – Pastoral Assistant and Silent Study Supervisor

Mrs Barnsley – Pastoral Assistant and Attendance link for Key Stage 5

Mrs Adams – Pastoral Assistant and SEND link for Key Stage 5

Mrs Ferris – Pastoral Assistant and Silent Study Supervisor

Whole School:

Mrs Clarke – Careers

Mrs Kamminga – School Counsellor

Mrs Duffy – Safeguarding Officer

Mrs Kamminga, Mr Phillips, Mr Steele, Mrs Kavanagh, Mrs Baxter, Mrs Ward, Mrs Clennett, Miss Duffy – Designated Safeguarding Leads

Mrs Baxter – SENCo

Miss Westley – Young Carers Support