

Dear Parent/Carer

## ACTIVITY DAY SELECTION 2025: THEATRE, FILM AND FUN

I am writing to confirm, as you will have seen on ParentPay, that your child has been given a place on Theatre, Film and Fun for Activity Days 2025. This letter confirms details of the payments you are required to make as well as a brief overview of the itinerary. There will be a further letter released after Easter to update any information required and also to gain medical and emergency contact information.

### DRAFT ITINERARY:

Monday 21 July 2025	Cinema and Film Day
Tuesday 22 July 2025	Bowling and Fun
Wednesday 23 July 2025	Theatre and Shopping in Milton Keynes

### TRANSPORT:

Coach
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The total cost of the activity is £100 and this includes travel, ticket entry to any attractions as well as insurance.

In order to secure your child's place on this trip, we need to collect a deposit which allows us to make the relevant holding deposits with the coach company and also the attractions. The deposit and instalments paid towards this trip will become payable and non-refundable once the due date in the payment schedule has passed. Through ParentPay you can make payments whenever you like, but below are the required payments and dates for payments.

If you are not able to make payments or the amount is not paid in full by the deadline, we reserve the right to replace your child with another child from the reservation list.

### PAYMENT SCHEDULE:

Date Due	Amount
Deposit - Friday 31 January 2025	£10
Friday 28 February 2025	£40
Friday 28 March 2025	£50
Total Paid	£100

### INSURANCE:

All students are insured as part of the overall cost of the trip. However, personal effects such as mobiles, smart watches etc **are taken at students' own risk**. Given the busy itinerary, we cannot guarantee that we will be able to find police stations to report any lost or stolen items, and most insurance claims in respect of theft of money/personal items the incident must be reported to the police within 24 hours. **If the trip is cancelled due to uncontrollable circumstances, ie political unrest/weather etc, the refunding of costs will be subject to insurance cover and only repaid if the insurance company refunds money following an individual parent claim.**

### BEHAVIOUR:

Arthur Mellows Village College reserves the right to refuse or withdraw any student whose behaviour and/or disciplinary standards may give cause for concern now or in the future. In such an event all monies will be refunded to the parent/carers of the student concerned provided a replacement can be found.

### PAYMENT INSTRUCTIONS:

If you would like your child to go on the Theatre, Film and Fun Activity Day Trip, could you please pay the deposit on ParentPay by Friday 31 January 2025.

We hope that your child is excited to be joining us for Theatre, Film and Fun for Activity Days and to making memories that will last a lifetime. Should you have any queries, please do not hesitate to get in touch with us directly.

Yours sincerely

**MS E M KAVANAGH**

Deputy Headteacher and Activity Days Organiser

**MISS S MAHER AND MISS E HARRIS**

Trip Organisers