Arthur Mellows Village College

Graded Outstanding consecutively by Ofsted (November 2009 and December 2014)
"Constant improvement provides students with outstanding opportunities to learn"

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Head of College: Mr M Sandeman BSc (Eng) PGCE (Science)

RWA/ECO/Dept Typing/2016-2017/Activity Days/Tallington Lakes

May 2017

Dear Parent/Carer

TALLINGTON LAKES INFORMATION FOR STUDENTS AND PARENTS: 18, 19 AND 20 JULY 2017

I am writing with regard to the above Activity that your son/daughter has chosen to attend from 18 to 20 July 2017. In order that the activities run as smoothly as possible please read the following information carefully.

The coaches are due to leave College at 9.00 am on each day and students should arrive no later than **8.45 am**. The coaches will return back to College by 3.05 pm on each day to allow buses to be caught home.

Whilst at Tallington Lakes

- Students will be placed in groups for the activities, supported by Arthur Mellows Village College staff and staff from the centre. They will need to stay with these staff for the duration of the activities
- Remember that lunch will not be provided and students should bring a packed lunch. There are places at the centre where drinks and confectionery can be bought. Students in receipt of free school meals can collect a pack up from the Refectory chilled cabinets, **before** 8.45 am
- If a student needs to be contacted then Arthur Mellows Village College staff on the activities can be contacted via the College

Clothing

Each activity has strict requirements set out by the centre on clothing that needs to be worn. **Failure to wear these may lead to non-participation in certain activities**. The clothing given below will be needed for all three days as each group will participate in different activities on each day:

- Tobogganing and snowboarding - **long legged** and **long sleeved** clothing plus **gloves**
- Climbing and abseiling - suitable footwear eg trainers
- Raft building, stand up paddle boarding, kayaking, aqua zorbing and sailing – swimwear, towels and old trainers/wet suit boots.

On the coaches

- Even though it is only a short journey to Tallington Lakes students must wear seat belts provided, at all times, and remain in their seats
- Eating and drinking will not be allowed on the coach due to the short time spent on it and absolutely no glass bottles are allowed

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Insurance

All students are insured as part of the overall cost of the trip. However, personal effects such as cameras, iPods etc **are taken at students' own risk**. Given the busy itinerary, we cannot guarantee that we will be able to find police stations to report any lost or stolen items, and most insurance claims in respect of theft of money/personal items the incident **must** be reported to the police within 24 hours. If the trip is cancelled due to uncontrollable circumstances, ie political unrest / weather etc, the refunding of costs will be subject to insurance cover.

Behaviour

Whilst we are away from Arthur Mellows we expect students to be well behaved, courteous, polite and follow instructions of the staff. Poor or unsafe behaviour or behaviour likely to harm the excellent reputation of the College will not be tolerated. Students who fall into these categories may be barred from the remaining days and future events organised by the College.

Please complete and return the attached reply slip to Student Reception by Monday 5 June 2017.

We look forward to having a great three days of fun!

Yours sincerely

MR R WATSON
Activity Leader

HEALTH CONTACT INFORMATION SHEET FOR TALLINGTON LAKES

PLEASE RETURN TO MR WATSON, VIA STUDENT RECEPTION BY:
MONDAY 5 JUNE 2017

Name of Student:	Form Group:

I give permission for my son/daughter to take part in the above visit based on the information in the letter.

I understand that Arthur Mellows Village College reserves the right to refuse or withdraw any student whose behavioural and/or disciplinary standards may give cause for concern now or in the future.

I have read and understood the terms set out in sections 15 to 17 and Appendix A of the College Visits Policy. This is available on the College website.

Please supply two telephone contact numbers (including area code) where you can be reached on the day of the trip: 1. 2.	
Please list any medical/allergy conditions:	
Signed: Parent/Carer	Date: