



SIXTH FORM ADMISSIONS POLICY

**In force with effect from
September 2017 admissions round**

Approved:

Consultation Process	
Full Governing Body Meeting	Tuesday 9 December 2014
Full Consultation with all Stakeholders (Parents/Schools (Peterborough and Lincolnshire))	For 8 weeks commencing Monday 15 December 2014
Full Governing Body Meeting - Determined	Tuesday 10 March 2015
Full Governing Body Meeting – Determined	Tuesday 8 December 2015



ARTHUR MELLOWS VILLAGE COLLEGE



SIXTH FORM ADMISSIONS POLICY

To come into force for the September 2017 intake

Students may be admitted to the Sixth Form, if they have obtained the relevant academic entry requirements.

What qualifications are needed for a Sixth Form course?

To qualify for entry to Arthur Mellows Village College Sixth Form, all students need to meet the matriculation criteria for individual course pathways as outlined in the Sixth Form Prospectus published annually.

Students must also be recommended by their current school, as suitable for successful Sixth Form study in the subjects of their choice, from the range offered by the College.

Applicants from other schools should apply in writing, to Head of Sixth Form, who is responsible for Sixth Form Admissions. Applications will be accepted after the Sixth Form Open Evening held in November of each year. The closing date for applications will be a date in December published on the College website. A copy of our internal assessment criteria will be sent to the applicant's current Headteacher, so that Heads of Departments in their own School will have the opportunity to comment on the applicant's predicted GCSE performance and suitability for Sixth Form study.

What happens if Arthur Mellows Village College Sixth Form is oversubscribed?

The Governors will admit up to 400, less the number in Year 12, who are moving into Year 13 each September. In the first instance priority will be given to students currently attending Year 11 at Arthur Mellows Village College. After that, places will be offered to applicants from outside the School who satisfy the above criteria. In the event of oversubscription, offers will be made to external applicants on the basis of the availability of the group of subjects required by the applicant. Offers will be made to candidates giving priority to looked-after and SEN students who meet the criteria. Thereafter, applicants' names will be added to the waiting list and places offered from this list, if they become available.

Progression from Year 12 to Year 13

Matriculation into Year 13 is reliant on satisfactory or better Year 12 performance. AS Level results will be used to inform this decision. It is expected that students will have achieved a minimum of 3 pass grades at AS Level and complete their Enrichment qualification. In some circumstances, students who fail to meet these requirements may be considered but this is at the discretion of the Head of Sixth Form, taking into account work ethic, attitude and AS Level teachers' views. Students will not be able to continue with a subject in which they get a U (unclassified) grade.

Requirement for students to pass mid-year examinations

Students are expected to pass (A-E) in any mid-year examinations. Failure to do so will result in meetings with a senior member of staff to discuss future prospects on the course or appropriateness of Sixth Form study.