Arthur Mellows Village College – Access Portal. A quick Student Guide.

Logging On

You can use the Access Portal on either a PC or a Mac.

To log on, type <u>https://uag.arthurmellows.peterborough.sch.uk</u> in your browser.

If you use a browser other than Microsoft Internet Explorer (IE), you may receive a message asking you to download and install Java. This is not essential and you can click *continue*, although if you complete the install you will not see the message again when you next visit the site.

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← → C P https://uag.arthurmellows.peterborough.sch.uk/uniquesig06285951df6adcd60434e14c9f☆	≡
Java(TM) was blocked because it is out of date. Update plug-in Run this time Learn more	×
Arthur Mellows Village College - Access Portal	
Site functionality may be limited because of the following:	
 Your browser does not allow Java applets to run. The Java Runtime Environment (JRE) is not installed on this device, or the installed JRE 	
version is older than version 1.5. To resolve these issues: • Configure the browser settings to allow Java applets to run, and then access this site	
again. • <u>Download and install</u> JRE 1.5 (or higher).	
Alternatively, <u>continue</u> to the logon page with limited site functionality.	
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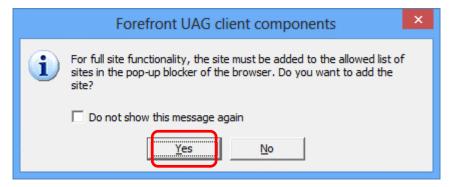
If you use a Microsoft Internet Explorer (IE) browser, you will be asked to install some client components. This is not essential and you can click *Continue*, although it is better to install them so that you do not receive the message each time you visit the site. To do so, click *Install* to the pop-up message that appears.

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To install the components:		
1. Right-click the Information Bar. 2. Select Install This Add-On for All Use	ers, as follows:	
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	wing add-on: 'Microsoft Forefront Unified Access Gateway' from X e website and the add-on and want to install it, click here	
	Install This Add-on for All Users on This Computer	
Application and N	What's the Risk?	
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To install the components, you must have ad if you cannot see the internet Explorer Inform components.	ministrator privileges on this device. allion Bar, enable your browser is to allow download of ActiveX	
To skip this installation and continue wi	In limited functionality click here: Continue	
© 2010 Microsoft Corporation. All rights reserv	ved. <u>Terms and Conditions</u> .	
	ft Forefront Unified Access Gateway' from 'Microsoft Corporation'.	×
What's the risk?	Instal	

Then follow the onscreen instructions:

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	Arthur Mellows Village Colle Downloading Endpoint Component Manager	ege - Access Portal were taken of an install the components.	
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	© 2010 Microsoft Corporation. All rights reserved. Te	ms. and Conditions.	

To complete the install of the client components, you will need to click **Yes** when prompted with the following message:



And then click **Trust this Site**, **Always** and then the **Trust** button.

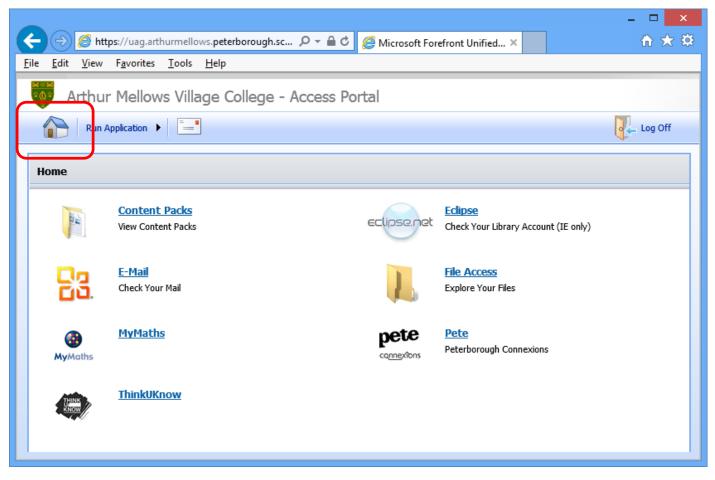
Security Alert	x
This site is attempting to start an application or retrieve security information from your device:	
https://uag.arthurmellows.peterborough.sch.uk	
Trust this site:	
 Temporarily, until I disconnect from this site 	
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Trust Do not trust	

Whichever browser you've used you'll be presented with the Log On screen. Use your normal network username and password to log on.

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Arthur Mellows Village College - Access Portal	
Log On User name: Password: Log On Log On	
By logging onto this site you are agreeing to abide by AMVC's Student ICT Policies	_
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The Home Page

From the Home Page there are a number of applications and links that can be chosen. You can always return to this page by clicking the *home* icon.

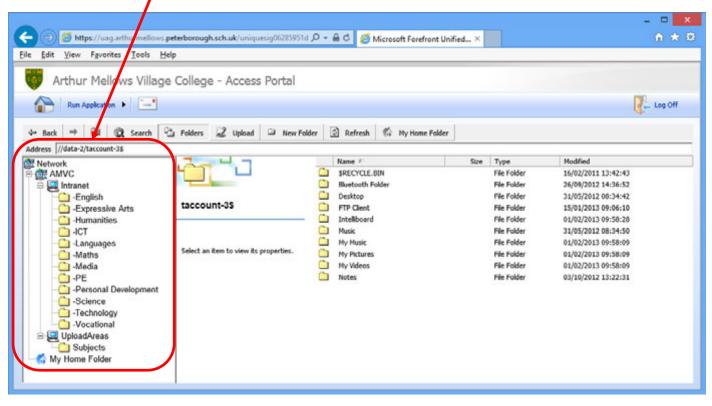


Please note that the link to *Eclipse* will only work if you're using Microsoft Internet Explorer (IE) as your browser. This means that *Eclipse* is not available to non-PC users.

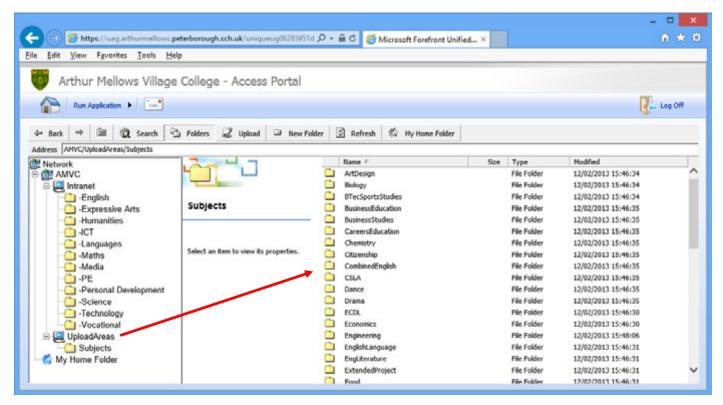
File Access

File Access allows you to download and upload files to and from the school's system.

It allows access to three areas. Your home folder (z drive), the Student Intranet, and a new area called UploadAreas.



The *UploadAreas* are sorted into subjects, then year, then class. You cannot change or add to any of these folders, but you can upload files into the class folders. In this way you can submit homework.



Any work you upload into a class folder will only be accessible to you and your teachers. Other students will not be able to download or delete your files.

To upload a file, browse to the folder you would like to upload the file to, then click the **Upload** button. Click **Browse...** to find the file and then click **Upload Now**. (Note that your username will be appended to the front of the filename. You can remove this if you wish.)

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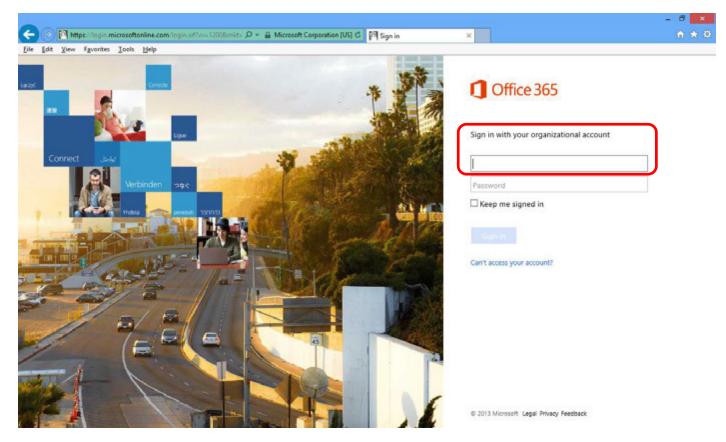
To download a file, browse to the folder you would like to download the file from, then right-click on it and select *Download*.

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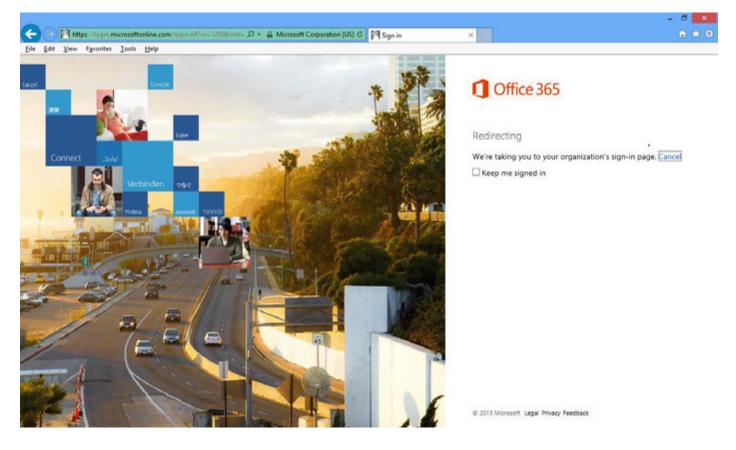
E-Mail

Your email account follows the format: <username>@arthurmellows.net

This is also your *organizational account* to sign in with.



After entering your *organizational account*, you will automatically be redirected to another *sign-in* page.



At the next sign-in page, enter your normal network username and password and click Sign In. (This is the same username and password you used to log into the AMVC Access Portal.)

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					User name: Example: Domain\username	
					Password:	
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You will be logged into your email account.

